

**BOARD OF NURSING  
MEETING MINUTES  
July 13, 2017**

**PRESENT:** Paul Abegglen (*arrived via GoToMeeting at 9:49 a.m.*), Jennifer Eklof, Elizabeth Smith-Houskamp, Peter Kallio, Sheryl Krause, Lillian Nolan, Cheryl Streeter, Pamela White (*via GoToMeeting*)

**EXCUSED:** Luann Skarlupka

**STAFF:** Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nifty Lynn Dio, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Sheryl Krause, Chair, called the meeting to order at 9:04 a.m. A quorum of seven (7) members was confirmed.

**ADOPTION OF THE AGENDA**

**Amendments to the Agenda**

- *Remove item: M.1.a) 16 NUR 518 – H.M.B.*
- *Correct item: M.1.b.9) 17 NUR 181 – M.M.T. to Administrative Warning*
- *Added: Proposed Final Decision and Order: In the Matter of Disciplinary Proceedings Against, Jeremy K. Wetherald, R.N., Respondent, DHA Case No. SPS-16-0068/DLSC Case No. 15 NUR 572*

**MOTION:** Peter Kallio moved, seconded by Cheryl Streeter, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF JUNE 8, 2017**

**MOTION:** Peter Kallio moved, seconded by Elizabeth Smith-Houskamp, to approve the minutes of June 8, 2017 as published. Motion carried unanimously.

**EDUCATION AND EXAMINATION MATTERS**

**NCLEX Pass Rates of Board Approved RN and PN Schools**

***Herzing University-Madison***

**MOTION:** Cheryl Streeter moved, seconded by Peter Kallio, to acknowledge and thank Jennifer Kowalkowski from Herzing University-Madison for their appearance before the Board. Motion carried unanimously.

**MOTION:** Lillian Nolan moved, seconded by Pamela White, to acknowledge the plan submitted by Herzing University-Madison. Motion carried unanimously.

*(Paul Abegglen joined via GoToMeeting at 9:49 a.m.)*

**CLOSED SESSION**

**MOTION:** Peter Kallio moved, seconded by Lillian Nolan, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Sheryl Krause, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jennifer Eklof-yes; Elizabeth Smith-Houskamp-yes; Peter Kallio-yes; Sheryl Krause-yes; Lillian Nolan-yes; Cheryl Streeter-yes; Pamela White-yes. Motion carried unanimously.

*At this time, all external communication contacts will be terminated for purposes of going into Closed Session.*

The Board convened into Closed Session at 10:05 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Peter Kallio moved, seconded by Jennifer Eklof, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 11:52 a.m.

**MOTION:** Peter Kallio moved, seconded by Lillian Nolan, to designate Lillian Nolan, Elizabeth Smith-Houskamp and Jennifer Eklof as Screening Panel for August 2017 through January 2018. Motion carried unanimously.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Peter Kallio moved, seconded by Cheryl Streeter, to affirm all motions made in closed session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

**DELIBERATION ON STIPULATION AND INTERIM ORDER IN THE MATTER OF CASE NO. 16  
NUR 542, JENNIFER STEHLING, R.N.**

**MOTION:** Peter Kallio moved, seconded by Paul Abegglen, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Interim Order in the matter of disciplinary proceedings against Jennifer Stehling, DLSC Case No. 16 NUR 542. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS****Attorney Amanda Florek*****Administrative Warnings***

**MOTION:** Peter Kallio moved, seconded by Elizabeth Smith-Houskamp, to issue an Administrative Warning in the following DLSC Case Numbers:

1. 16 NUR 518 – B.J.O.
2. 16 NUR 518 – C.J.A.
3. 16 NUR 530 – C.L.H.
4. 16 NUR 745 – B.L.S.
5. 17 NUR 181 – M.M.T.

Motion carried unanimously.

***Proposed Stipulations, Final Decisions and Orders***

**MOTION:** Peter Kallio moved, seconded by Cheryl Streeter, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 16 NUR 096 – J.L.F.
2. 16 NUR 353 – A.L.L.
3. 16 NUR 459 – L.J.L.
4. 16 NUR 562 – T.O.
5. 16 NUR 583 – M.B.C.
6. 16 NUR 670 – T.L.S.
7. 16 NUR 680 – J.A.V.
8. 17 NUR 019 – D.J.S.

Motion carried unanimously.

**DLSC Attorney Kim Kluck*****Administrative Warnings***

**MOTION:** Peter Kallio moved, seconded by Paul Abegglen, to issue an Administrative Warning in the following DLSC Case Numbers:

1. 17 NUR 111 – P.A.B.
2. 17 NUR 136 – T.J.S.
3. 17 NUR 293 – K.M.W.

Motion carried unanimously.

***Proposed Stipulations, Final Decisions and Orders***

**MOTION:** Peter Kallio moved, seconded by Pamela White, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 NUR 651 – R.J.S.
2. 16 NUR 063 – J.L.S.
3. 16 NUR 304 – A.K.S.
4. 16 NUR 514 – R.M.Y.
5. 16 NUR 738 – C.J.H.

Motion carried unanimously.

**Case Closures**

**MOTION:** Cheryl Streeter moved, seconded by Peter Kallio, to close the DLSC cases for the reasons outlined below:

1. 16 NUR 025 – Prosecutorial Discretion (P7)
2. 16 NUR 183 – Prosecutorial Discretion (P2)
3. 16 NUR 290 (Tucker) – Insufficient Evidence
4. 16 NUR 290 (Weber) – Insufficient Evidence
5. 16 NUR 290 (Terry) – Insufficient Evidence
6. 16 NUR 290 (McGee) – Insufficient Evidence
7. 16 NUR 290 (Winters) – Insufficient Evidence
8. 16 NUR 341 – Insufficient Evidence
9. 16 NUR 342 – Prosecutorial Discretion (P5-Flag)
10. 16 NUR 398 – Prosecutorial Discretion (P2)
11. 16 NUR 430 – Prosecutorial Discretion (P5-Flag)
12. 16 NUR 518 (H.M.B.) – Insufficient Evidence
13. 16 NUR 524 – Prosecutorial Discretion (P5-Flag)
14. 16 NUR 618 – Prosecutorial Discretion (P5-Flag)
15. 16 NUR 690 – Prosecutorial Discretion (P5-Flag)
16. 16 NUR 694 (L.M.C.) – Prosecutorial Discretion (P2)
17. 17 NUR 007 – Prosecutorial Discretion (P5-Flag)
18. 17 NUR 017 – No Violation
19. 17 NUR 159 – No Violation
20. 17 NUR 265 – Prosecutorial Discretion (P2)

Motion carried unanimously.

**Monitoring – Jesse Benisch*****Ross Huber, R.N. – Requesting Reduction in Screens and Termination of Direct Supervision***

**MOTION:** Peter Kallio moved, seconded by Cheryl Streeter, to grant the request of Ross Huber, R.N. for reduction of drug screens to 28 per year and one hair test and termination of direct supervision. Motion carried unanimously.

***Simone Keppler, R.N. – Requesting Full Licensure***

**MOTION:** Peter Kallio moved, seconded by Paul Abegglen, to grant the request of Simone Keppler, R.N. for full unrestricted licensure. Motion carried unanimously.

***Angela Subjek, R.N. – Requesting Full Licensure***

*(Elizabeth Smith-Houskamp recused herself and left the room for deliberation and voting in the matter of Angela Subjek, R.N.)*

**MOTION:** Paul Abegglen moved, seconded by Peter Kallio, to grant the request of Angela Subjek, R.N. for full unrestricted licensure. Motion carried unanimously.

***Melissa Troutman, R.N. – Requesting Full Licensure***

**MOTION** Cheryl Streeter moved, seconded by Paul Abegglen, to deny the request of Melissa Troutman, R.N. for full licensure. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Order (02/12/2015). Motion carried unanimously.

**DELIBERATION ON ORDERS FIXING COSTS****Debra L. Acker, L.P.N.**

**MOTION:** Peter Kallio moved, seconded by Pamela White, to adopt the Order Fixing costs in the matter of disciplinary proceedings against Debra L. Acker, L.P.N., Order No. ORDER0005294/DLSC Case No. 15 NUR 258 and 16 NUR 549. Motion carried unanimously.

**Leia M. Cruz-Perez, R.N.**

**MOTION:** Cheryl Streeter moved, seconded by Peter Kallio, to adopt the Order Fixing costs in the matter of disciplinary proceedings against Leia M. Cruz-Perez, R.N., Order No. ORDER0005326/DLSC Case No. 15 NUR 443. Motion carried unanimously.

**Deborah A. Polzin, R.N.**

**MOTION:** Lillian Nolan moved, seconded by Elizabeth Smith-Houskamp, to adopt the Order Fixing costs in the matter of disciplinary proceedings against Deborah A. Polzin, R.N., Order No. ORDER0005327/DLSC Case No. 15 NUR 259. Motion carried unanimously.

**DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS****Tracy J. Burtis, R.N.**

*(Paul Abegglen recused himself and disconnected from the meeting for deliberation and voting in the matter of disciplinary proceedings against Tracy J. Burtis, R.N.)*

**MOTION:** Peter Kallio moved, seconded by Smith-Houskamp, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Tracy J. Burtis, Respondent – DHA Case No. SPS-17-0009/DLSC Case No. 15 NUR 629. Motion carried unanimously.

**Jeremy K. Wetherald, R.N.**

*(Sheryl Krause recused herself and left the room for deliberation and voting in the matter of disciplinary proceedings against Jeremy K. Wetherald, R.N.)*

**MOTION:** Lillian Nolan moved, seconded by Cheryl Streeter, to adopt the Proposed Decision and Order in the matter of disciplinary proceedings against Jeremy K. Wetherald, Respondent – DHA Case No. SPS-16-0068/DLSC Case No. 15 NUR 572, with the following variance: Because the license is expired, vary the ALJ's Proposed Decision and Order by removing the proposed limitations and adding in language that allows the BoN to impose any terms or conditions on the license upon the renewal and designate Peter Kallio to approve the proposed language. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Peter Kallio moved, seconded by Jennifer Eklof, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:23 p.m.